



# Cleaning Checklist

## All Rooms

- ▶ Dust window sills and edges
- ▶ Dust wall hangings and light switches
- ▶ Dust furniture and lamps
- ▶ Dust picture frames and knickknacks on furniture
- ▶ Clean TV screens
- ▶ Remove cobwebs (if reachable)
- ▶ Pick up and straighten
- ▶ Make beds
- ▶ Change linens (if left on the bed)
- ▶ Clean bed's front and back baseboards
- ▶ Vacuum carpeting
- ▶ Vacuum and mop floors
- ▶ Dust ceiling fans (if reachable with our 12-foot stretchable duster)
- ▶ Empty wastebaskets
- ▶ Dust blinds (not individually)
- ▶ Dust baseboards
- ▶ Clean glass patio door and/or entry door
- ▶ Straighten and fluff sofa cushions and pillows
- ▶ Clean door frames
- ▶ Clean under furniture and beds (we do not move furniture, but will do our best to reach under raised items)

## Extra Services

- ▶ Inside refrigerator/freezer **\$35 extra**
- ▶ Inside oven **\$20 extra**
- ▶ Sweep patio and wipe down patio furniture **\$15 each**
- ▶ Organize/clean pantry closet (standard size; walk-in space of 20 feet) **\$35 each**

## Bathrooms

- ▶ Clean and disinfect tubs and showers
- ▶ Clean and disinfect toilets (inside and out, including base and behind)
- ▶ Clean sinks, counters and backsplash
- ▶ Clean mirrors and polish chrome
- ▶ Sweep/vacuum and mop floors
- ▶ Dust wall hangings
- ▶ Dust and clean furniture
- ▶ Clean door from both sides and door frames
- ▶ Hand wipe cabinet fronts

## Kitchen

- ▶ Clean and sanitize sinks
- ▶ Wipe down countertops and backsplash
- ▶ Load dishwasher (if empty)
- ▶ Hand wipe cabinet fronts
- ▶ Clean appliance exteriors (oven, dishwasher, refrigerator)
- ▶ Polish stainless steel appliances
- ▶ Clean microwave (inside and out)
- ▶ Wipe small appliances
- ▶ Sweep/vacuum and mop floors
- ▶ Clean furniture, tables and chairs

## What we do **not** clean

- ▶ Spaces under furniture/sofas unreachable by vacuum
- ▶ Laundry or fold/hang any clothes, towels, bed sheets
- ▶ Windows or walls
- ▶ Inside cabinets (including china cabinets)
- ▶ Inside closets (will be vacuumed/mopped if empty)
- ▶ Any outside areas (only the front/back door)
- ▶ Under heavy furniture
- ▶ Small items such as toys, books, shoes, etc. (will be piled up together to clean under)
- ▶ Dishes (will be placed in dishwasher, not hand-washed)
- ▶ Books will not be removed from the shelf
- ▶ We do not polish furniture, only clean it
- ▶ We do not scrape off paint
- ▶ We do not climb higher than two-step ladder; higher items will be dusted with an extension duster
- ▶ For health reasons, we **WILL NOT** clean blood, feces, vomit or urine from neither humans nor animals

## Contact Us

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